

Parent Acknowledgement Olive Grove Academy Policies and Procedures

To ensure that you, the parent, have read & agree to the policies and procedures of Olive Grove Academy, we ask that you sign and return the following form on or before the first day of school. A copy for your records will be made available upon request.

I/We, have read and understand all the Policies & Procedures of Olive Grove Academy (last updated on _____). I/We acknowledge that we have had the opportunity to ask questions about the policies. I/We understand that Olive Grove Academy will notify us through email of any changes to these policies and that the most current version of the policies will be accessible online. I/We acknowledge and that it is our responsibility to read updates to the Policy Documents when they are available.

I/We agree to abide by all policies and procedures stated in the Policy Document.

Any complaints, concerns, or grievances about these policies will be made in writing, email, and/or telephone call and will be followed up in a timely manner.

I/We, also, understand that any breach of policies, procedures, and contracts may be grounds to terminate school enrolment.

Parent/Guardian Signature

Parent/Guardian Printed Name

Date

Parent/Guardian Signature

Parent/Guardian Printed Name

Date

